

Accounting Hotlist**117196 - Accounting Clerk- \$16/hr.**

- 3+ years of experience in Accounting Roles.
- Experience with AP and AR.
- Proficient in Microsoft Word, Excel and QuickBooks.

258930 - Administrator Assistant / Payroll - \$19/hr.

- 20+ years of Administrative experience.
- 4+ years of Payroll experience.
- 6+ years of Receptionist experience.
- Computer skills include MS Word, and Excel.

231839 – Accounting Clerk - \$16/hr.

- 7+ years of experience as an Accounting Clerk.
- Holds a Bachelor’s Degree in Business Administration.
- Proficient in Microsoft Word, Excel, Outlook, and PowerPoint

284220 – Accounting Clerk - \$20/hr.

- 6+ years of experience in Payroll, A/P, A/R, Billing.
- Understands Logistics, warehouse, distribution, Bill of Lading.
- Proficient in MS Office, Kronos, ADP.

284165 – Accounting Clerk - \$22/hr.

- 20+ years of experience in Payroll, A/P, A/R, Billing, General Bookkeeping.
- 14 years of Payroll experience.
- Process expense reports, credit card transactions, invoices, sales orders.
- Proficient in MS Office, Kronos, ADP.

120421 – Accounting Clerk - \$17/hr.

- 10+ years of experience in A/P, A/R, Collections and Judgements.
- Process invoices, sales orders.
- Proficient in MS Office products including Word, Excel and Outlook.